The Cabinet Decision-Making Process

Purpose:
This module will provide participants with an overview the roles and responsibilities of those involved in the Cabinet Decision-Making Process. This module will also outline the Cabinet Submission process essential to increasing the understanding and efficiency of the decision-making process in Government.

Learning Objectives:
Upon completion, participants will be able to:
- Recognize the roles of Cabinet, Cabinet Committees, Cabinet Secretariat, and Government Departments in the decision-making process.
- Demonstrate knowledge of the fundamental principles of the Cabinet decision-making process, including Cabinet confidentiality and security of Cabinet documentation.
- Distinguish between a Minute-of-Council and an Order-in-Council.
- Demonstrate knowledge of the Cabinet Submission Process.

Who should attend?
Registrants of the Resource Management Package; those who are required to provide input into the Cabinet Decision-Making Process; or those who draft Cabinet Submissions.

Dates:

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
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<tbody>
<tr>
<td>April 13, 2010</td>
<td>9:00-12:00</td>
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<tr>
<td>May 11, 2010</td>
<td>9:00-12:00</td>
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<tr>
<td>June 10, 2010</td>
<td>9:00-12:00</td>
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Course length:
Half day

Registration is limited
For further information on the module content, contact Robin Kenny, Manager, Corporate Organizational Development at 729-7666 (robinkenny@gov.nl.ca). For information on registration, contact Diane Blackmore, Administrative Officer, at 729-3654 (dianeblackmore@gov.nl.ca).