



The Cabinet Decision-Making Process

Purpose:

This module will provide participants with an overview the roles and responsibilities of those involved in the Cabinet Decision-Making Process. This module will also outline the Cabinet Submission process essential to increasing the understanding and efficiency of the decision-making process in Government.

Learning Objectives:

Upon completion, participants will be able to:

- Recognize the roles of Cabinet, Cabinet Committees, Cabinet Secretariat, and Government Departments in the decision-making process.
- Demonstrate knowledge of the fundamental principles of the Cabinet decision-making process, including Cabinet confidentiality and security of Cabinet documentation.
- Distinguish between a Minute-of-Council and an Order-in-Council.
- Demonstrate knowledge of the Cabinet Submission Process.

Who should attend?

Registrants of the Resource Management Package; those who are required to provide input into the Cabinet Decision-Making Process; or those who draft Cabinet Submissions.

Dates:

St John's	
DATE	TIME
April 13, 2010	9:00-12:00
May 11, 2010	9:00-12:00
June 10, 2010	9:00-12:00

Course length:

Half day

Registration is limited

For further information on the module content, contact *Robin Kenny*, Manager, Corporate Organizational Development at 729-7666 (robinkenny@gov.nl.ca). For information on registration, contact *Diane Blackmore*, Administrative Officer, at 729-3654 (dianeblackmore@gov.nl.ca).